



# Christ Church Grammar School

PERTH, WESTERN AUSTRALIA

## Accommodation and Welfare Policy

This policy applies to any overseas student enrolled at Christ Church Grammar School as a 500 or 571 Visa holder, where the School is required to accept responsibility for approving the accommodation and welfare arrangements for the student, as specified in Standard 5 of the *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018*.

Christ Church Grammar School accepts the following:

- Primary School (up to Year 6) overseas students - only if they are living with at least one of their parents, or a Department of Home Affairs Approved Relative.
- Years 7 to 12 overseas students - international students are required to enrol as resident boarders and live in the boarding house.

The nominated dates for which Christ Church accepts responsibility for approving the accommodation and welfare arrangements (CAAW) is for the period of time starting two weeks prior to the start of the student's commencement and ending when the student turns 18. However, when the student turns 18, the School's duty of care will continue, and the student will remain subject to the School's 'Student Code of Conduct.'

If the School is no longer able to approve 'welfare arrangements' for the student, parents will be notified immediately by the Principal (or his representative); Immigration will be advised of the decision via an update on the PRISMS database as soon as practicable if the student will be cared for by a parent or nominated relative approved by Immigration and a Confirmation of Appropriate Accommodation and Welfare (CAAW) is no longer required; within 24 hours if the registered provider is no longer able to approve the student's welfare arrangements.

## Cancellation or suspension of enrolment

If a student is suspended, or their enrolment is cancelled, Christ Church will continue to approve the welfare arrangements for that student until any of the following applies:

- the student has alternative welfare arrangements approved by another registered provider
- care of the student by a parent or nominated relative is approved by Immigration
- the student leaves Australia
- Christ Church Grammar School has notified Immigration under Standard 5.3.6 that it is no longer able to approve the student's welfare arrangements or under Standard 5.5 that it has taken the required action after not being able to contact the student.

## **Guidelines and responsibilities of a local carer**

Prior to commencement at Christ Church, parents must nominate a local carer to ensure the School has access to a Perth-based adult contact at all times. The local carer must be available for the duration of the student's course, and details must be renewed at the beginning of each academic year, or if at any time the local carer becomes unavailable.

It is Christ Church policy that the local carer must:

- Be 25 years of age (family members over the age of 21 will be considered at the discretion of the Principal)
- Be of good character, and provide current Police Clearance, or Working with Children Check
- Have permission to reside in Australia until the student turns 18, or their visa expires
- Accept that the School is required to check the appropriateness of the local carer's accommodation as part of the pre-enrolment process, and a site visit will occur every six months thereafter – to ensure homestay is providing a suitable, safe and supportive environment for the student. The local carer and the overseas student's parents must complete a local carer permission form, and this form needs to be signed by the local carer, the overseas student's parents and a representative of the School.

The local carer is an important contact person in liaising with the family and the School and serves as a vital link in ensuring each boy has a positive boarding experience.

The local carer must:

- Provide suitable homestay accommodation for the overseas student
- Act as a contact for general, day-to-day issues
- Be available for the student to stay with during boarders' long weekends and school holidays (if the student is not returning home)
- Be responsible for caring for the student if he is unwell, injured, requires emergency care, requires transport and an adult to attend scheduled appointments, or is required to be removed from the boarding house for disciplinary reasons.

International students are not permitted to enrol as day students unless prior permission from the Principal is received.