



Christ Church Grammar School

PERTH, WESTERN AUSTRALIA

Consent2Go

Getting started

All current parents will receive a personalised email with a link to commence the process of uploading their son's current health records. All information is stored within Australia in a Tier 1 environment, complying with Australian privacy requirements.

You will be required to provide information relating to:

- Parent information/Emergency contacts
- Care details
- Medical information
- Confirmation

Once you have completed this process, the real advantages and time savings occur. Ongoing medical updates, and the provision of permission to attend camps and excursions, will be user-friendly and efficient and the new system will completely remove the existing paper-based forms that have been received to date.

Tips before starting the process

There are a number of things that will assist in easy completion of the form:

- Have your Medicare card available
- Know your current doctor's practice name, address and phone number
- Know your private health insurer, policy type and number
- Have a copy of your son's medical condition action plan ready to upload (if applicable)
- Have a copy of your child's vaccination records ready to upload. If your child is an Australian citizen, you will need to obtain a copy of his Australian Immunisation Register (AIR) history statement (it will be beneficial if you have already established a My Gov profile).

Your child's current Vaccination Status Certificate

As part of the amendments to the School Education Regulations, schools will be required to identify an Australian student's vaccination status by sighting the child's current AIR history statement. From 1 January 2019, schools will be required to identify if a student is up to date with their vaccinations and for this information to be included on a school's enrolment register. This information will be disclosed to relevant government authorities as required.

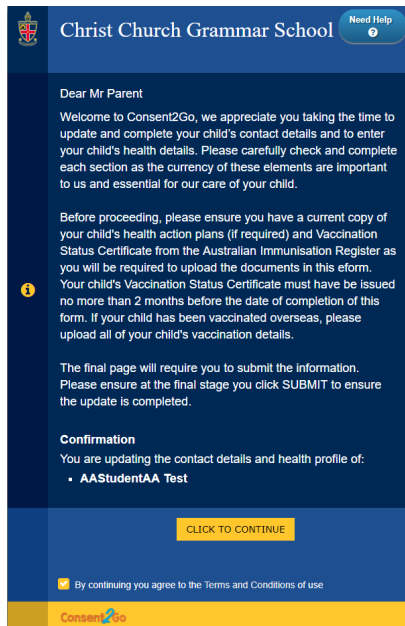
If your child is under 14 years old, you can access his immunisation history statement via your myGov account by following this guide: <https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>

If you need to create a myGov account, you can create it by visiting: <https://www.humanservices.gov.au/individuals/online-help/create-mygov-account>

If your child is over 14 years old, your child will need their own myGov account.

How do I use Consent2Go?

After clicking on the link in the email you have received, you will automatically be connected to Consent2Go.

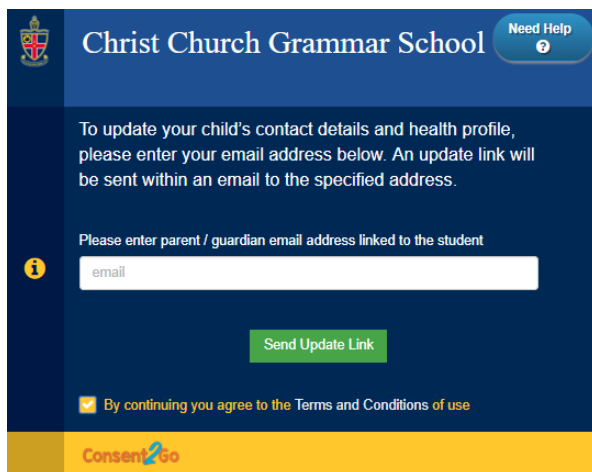


The screenshot shows the top of the Consent2Go interface. At the top left is the Christ Church Grammar School logo. To its right is the school name and a 'Need Help' button. Below this is a 'Dear Mr Parent' greeting, followed by a welcome message and instructions to update contact and health details. A blue information icon is next to a paragraph about vaccination certificates. Below that, it states the final page requires submission. A 'Confirmation' section indicates the user is updating details for 'AAStudentAA Test'. At the bottom, there is a yellow 'CLICK TO CONTINUE' button and a checkbox for agreeing to terms and conditions.

The information requested will relate to:

- Parent information/Emergency contacts
- Care details
- Medical information
- Confirmation

If you have not received a link and wish to complete or update your child's health profile, please visit <https://www.mcbschools.com/ccgs/StudentUpdate> to be taken to the update page. Enter your email address previously provided to the School to receive an update link.



The screenshot shows the 'Send Update Link' page. It features the school logo and name at the top, a 'Need Help' button, and a message asking the user to enter their email address. Below the message is a text input field with the placeholder 'email'. A green 'Send Update Link' button is positioned below the input field. At the bottom, there is a checkbox for agreeing to terms and conditions and the Consent2Go logo.

Parent information/Emergency contacts

Please complete all the required fields.

Care details and photo consent

For your child's immunisation status, please select the correct status and upload your child's current immunisation history statement (refer to ***Your child's current Vaccination Status Certificate*** above).

On this page parents/guardians are asked to consent to the School's use of imagery containing students in school photos, publications, communications and marketing. It is important for parents to know that if they DO NOT agree, their son will not be featured in any school photos and therefore, there will not be any visual record of their journey at Christ Church.

This consent relates to photos of sports teams, events, mother and son breakfasts, father and son events etc.

Medical information

Christ Church Grammar School Need Help ?

3 of 4 - Medical Information

Does AA_CCGS_Student have any medical conditions? Yes No

You have selected **no medical conditions** for AA_CCGS_Student AA_Test.
Parents/Guardians are requested to make arrangements with Christ Church Grammar School for the safekeeping and handling of medications while at school and during school activities.

OTHER INFORMATION

- I give permission should AA_CCGS_Student feel unwell for Christ Church Grammar School nurse/doctor/designated staff member to administer non-prescription/over-the-counter medications to my child as deemed necessary.
- I give consent for AA_CCGS_Student to receive emergency medical treatment if required, at school or at school related activities including school excursions, sports days, retreats and camps. I give permission for Christ Church Grammar School to pass this information to approved third parties (e.g. Doctor, Hospital, Christ Church Grammar School Service Providers). In an emergency, Christ Church Grammar School will make every effort to contact you or your emergency contact. However, if such contact cannot be made Christ Church Grammar School will organise essential medical and/or dental treatment. If necessary, ambulance transport will also be arranged by the School. Costs for these arrangements remain the responsibility of the parent.

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If your child has a medical condition, please click **Yes** and add, and complete the medical condition concerned.

Note: Christ Church Grammar School requires the uploading of condition management documents/action plans for all students who suffer from asthma, anaphylaxis and epilepsy/seizures.

If you have any queries or concerns about your child’s medical condition, please contact the Health Centre on 9442 1700.

Confirmation and Submitting

Christ Church Grammar School Need Help ?

4 of 4 - Confirmation

- I have provided Christ Church Grammar School with the current contact details and health status of AA_CCGS_Student AA_Test. I acknowledge that it is my responsibility to inform Christ Church Grammar School of any changes at all times.

Back ConsentGo SUBMIT

Please tick the confirmation box and click **Submit** to complete the process.

FAQs

Q: I received an email advising me that I would soon be receiving a link to Consent2Go but I am yet to receive it, what should I do?

A: Check your Junk email box to see if the email has transferred to your junk /spam email folder. If this has happened, you may want to click 'Not Junk' or add the email address reply@ccgs.wa.edu.au to your Safe senders list.


Q: Where are the data servers located? How is this information stored?

A: For Australian schools, data is stored within Australia in a Tier 1 environment, where all handling of personal information for individuals complies with the Australian Privacy Act 1988.

Q: Is Consent2Go owned by Christ Church Grammar School or a private company?

A: Consent2Go is a private company and is the School's agent for collecting your son's health information.

Q: Consent2Go will not proceed to the next screen

A: Please look for any red icons  with a cross displayed. This will indicate a compulsory field that must be answered before you can proceed to the next screen.



Medicare Number 	LINE # 	mm/yy 
Medicare number required		Valid Date required

Q: Can the School provide me with a paper copy of the form as I do not wish for my child's health records to be maintained online?

A: To ensure your child's health records are current, Christ Church Grammar School will regularly require parents/guardians to update their child's health details on Consent2Go. To minimise risk, the School does not maintain health records in any other format.

Q: What happens if I change my email address?

A: Please contact the School and provide your new email address.

Q: Where do I download the app?

A: There is no Smartphone app available for Consent2Go. The platform can be accessed via any web browser.

Q: How much do I pay to use Consent2Go?

A: The Consent2Go system is free for parents. The School pays an annual fee to use Consent2Go.