



Communication & Engagement



Christ Church
Grammar School
PERTH, WESTERN AUSTRALIA



Welcome to Christ Church Grammar School

At Christ Church, we recognise that great communication is at the heart of any great school and we work diligently to deliver timely, clear and respectful communications to parents, boys and the wider community.

Our aim is to create a bond between parents, students and teachers and maintain our strong community connection so that together we deliver the best educational journey possible.

There is always a lot happening in and around the School and to help you stay well informed, a weekly enewsletter (CCGS World) is emailed to parents during term time. The CCGS World enewsletter provides information about your son's year group and contains an update from the Principal, Head of Senior School and Head of Preparatory School.

In addition, we use a number of channels to communicate with members of our community. Some of these include:

- School website
- Parent portal
- Email
- Newsletters
- SMS notifications
- Social media
- Video

The best type of communication is two way and throughout the year parents are invited to meet with teachers, attend events and presentations and socialise with other parents in their son's cohort. Similarly, our blogs and social media provide parents and boys with an opportunity to interact with the School through comments, shares and replies.

We continually review our communication goals and mediums and as the needs of the community evolve, so do our communications. We are currently exploring a Smartphone app and other digital solutions to make things easier for parents.

I hope this introduction to our communication and engagement is helpful, and your feedback is always welcome at jwheeler@ccgs.wa.edu.au

Kind regards

Joanne Wheeler

Director of Communication and Engagement

The Christ Church Grammar School website, www.ccgswa.edu.au, is where the majority of school information can be found.

The two areas of the website most frequented by parents are **CCGS World** and **News and Events**, which are accessed via the website top navigation bar.

CCGS WORLD - Weekly newsletter

Every Thursday during term time an email is sent to all current families, containing an update from the Principal, Head of Senior School and Head of Preparatory School.

These updates provide commentary on events that have happened over the past week and an insight into things that are happening in the near future.

The email may also contain links that will take parents back to the school website or to relevant articles.

Note: This email will be sent to the contact addresses provided to the School. We encourage parents to keep the School updated with current contact details as it is very important that we can contact you at all times.

CCGS WORLD - website

This is where parents will find a lot of useful information, including:

1. Notices
2. Weekly updates
3. Quick Links

There are four categories under the **Notices** heading:

- Whole school notices
- Preparatory School notices (Pre-Primary to Year 6)
- Senior School notices (Years 7 to 12)
- Community notices

Note: Parents are advised to review the notices for their son's year group on a weekly basis.

Weekly updates

These updates form the body of the weekly CCGS World newsletter.

Quick Links provides access to useful information and is located on the right hand side of the page and includes:

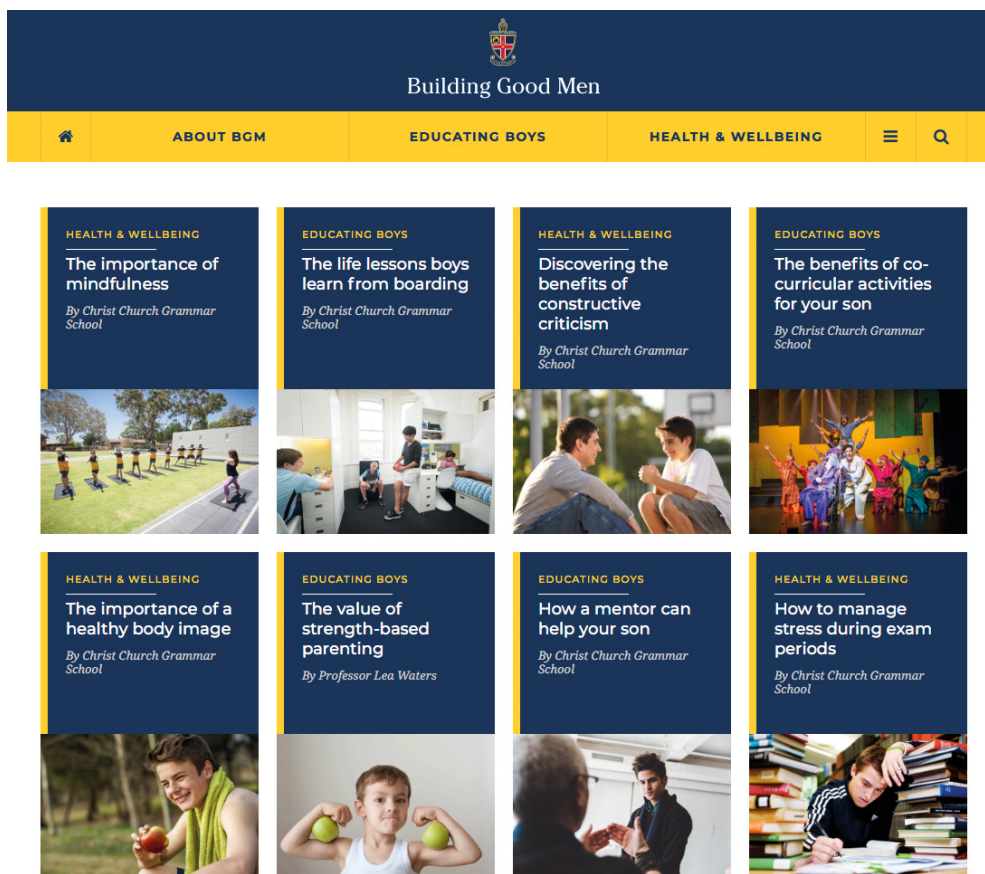
- School hours and term dates
- Contacts for absentees
- Year handbooks
- My Student Account
- Parent portal
- Travel to and from Christ Church
- Uniform Shop

The screenshot displays the Christ Church Grammar School website. The top navigation bar includes links for ABOUT US, ENROLMENTS, LEARNING, NEWS & EVENTS, CCGS WORLD, COMMUNITY, CAREERS, and CONTACT. The main content area is titled 'CCGS World Edition' and dated '4 October 2018'. It features a 'Notices' section on the left with a list of links for Whole School Notices, Centre for Ethics, Uniform Shop, Prep School Notices, Pre-Primary, and Senior School Notices. The central section, 'From the Principal', includes a photo of the principal and text about Year 4s moving to a new building, an additional Year 3 class, and new names for Prep Houses. Below this is the 'Head of Senior School' section, mentioning the Year 11 Leadership Program. The 'Head of Prep School' section mentions class placements for 2019 Grandparents' and Grandfriends' Day. On the right, a 'Quick Links' section provides access to various resources like 2019 Key Information and dates, Campus Maps, Canteen and Catering, and more.

ONLINE COMMUNICATION AND SOCIAL MEDIA

Our **Building Good Men blog** is a valuable resource for families and the wider community. We regularly post articles on education and health and wellbeing written by experts, our talented staff, guest speakers and community members.

Access the blog via the BGM tile on our website homepage or visit bgm.ccgswa.edu.au.



The School regularly uses **social media** to keep the Christ Church and wider community informed about events and achievements of students and staff.



Twitter is used primarily by our Sports Department.
twitter.com/ccgssport



Instagram keeps parents connected to what is happening in the School through photos and videos.
[instagram.com/ccgswa](https://www.instagram.com/ccgswa)



Facebook is used to connect with families and friends in the community. We share photos and videos and promote school events and achievements.
facebook.com/CCGSClaremont



LinkedIn is where we profile our teachers, school innovations and comments by the Principal.



Throughout the year numerous events are held for each year group and the entire school community. Invitations to school events are sent via email and included in year group notices.

NEW PARENT DINNERS

Held in the first month of Term 1 every year, these dinners are for parents new to the School. It is a time to meet the Principal, Chairman and your son's Head of House (Senior School) and/or Year Group Co-ordinator (Preparatory School).

SUNDOWNERS

Held throughout the year for specific year groups, these include an information session followed by drinks and finger food.

For example:

Year 5	Koorinal – introduction to Outdoor Education (first camp)
Year 6	Canberra Tour
Year 7	Koorinal – the School's Outdoor Education program
Year 8	Leeuwin adventure – six days of sailing around the world heritage site of Shark Bay
Year 9	Koorinal and Duke of Edinburgh Year 10 opportunities
Year 10	Venture expedition – rite of passage and 11 day journey through the coastal setting of Walpole-Nornalup National Park
Year 11	Leadership roles and managing stress of final years

GUEST SPEAKERS AND SCHOOL EVENTS

The Wynne Centre for Boys' Health and Wellbeing searches the globe for inspirational speakers who visit the School and share their expertise and life experiences with the boys and the community.

Speakers are advertised on the School's Facebook page, in year group notices (located on the CCGS World page) and in school newsletters.

School events are advertised in the weekly newsletter and will often contain a link to a booking site. They are also found in year group notices and on the **News & Events** page accessed via the website top navigation bar. Events are easily identified on the **News & Events** page as they are the yellow tiles and news are the white tiles.

PARENTS' ASSOCIATION (PA) EVENTS

The School has a very active and supportive Parents' Association.

The aim of the PA is to unite and engage the school community to promote the success of the boys. The PA host a number of events throughout the year, including parent sundowners, guest speakers, breakfasts and a variety of family social functions. If you would like to be part of the Parents' Association or volunteer your time and talent at the School, please contact the Communication and Engagement team on 9442 1531.

The parent portal allows parents to access important information such as:

- Student timetables
- Student reports – the DocMan tab contains student reports
- Bookings for scheduled parent interview evenings
- Finance – you can view your current financial status
- Friendship lists - enabling each parent/guardian to “opt-in” and be part of a year group friendship list

Parents/Guardians can choose to share their email address, mobile phone number, home phone number and/or address to the list by clicking on the relevant check box.

Access to the parent portal is via Quick Links (located on the CCGS World page) and logins are provided at the commencement of each new school year.

PARENT NAME BADGES

Name badges are provided to all parents by the Parents' Association and parents are asked to wear them when they come on to campus. This enables easy identification and assists with the safety of our students and staff.



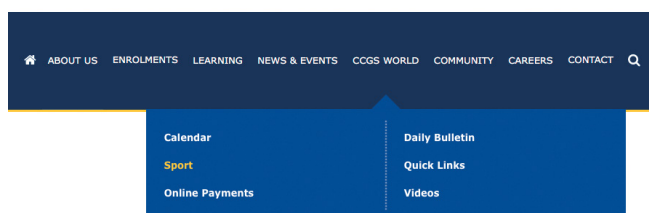


Sport at Christ Church is compulsory and designed to build a healthy student community and develop life-long connections to the School.

Christ Church is a member of the Public Schools' Association (PSA) which was established in 1905. The PSA is an association of the seven independent boys' schools in Perth, Western Australia, that compete against each other in athletic competition throughout the year. During the summer months (Terms 1 and 4) the boys are involved in basketball, cricket, rowing, swimming, tennis, volleyball, water polo, and may also participate in one day events such as surfing. During the winter months (Terms 2 and 3) the boys turn their attention to athletics, badminton, cross country, football, hockey, rugby and soccer. The Sailing program at Christ Church runs all year round.

We are focused on developing and maintaining the health and wellbeing of every student.

The School has a section on the website dedicated to Sport, and this is accessed via CCGS World (located on the home page top navigation bar, see diagram below).



Directions:

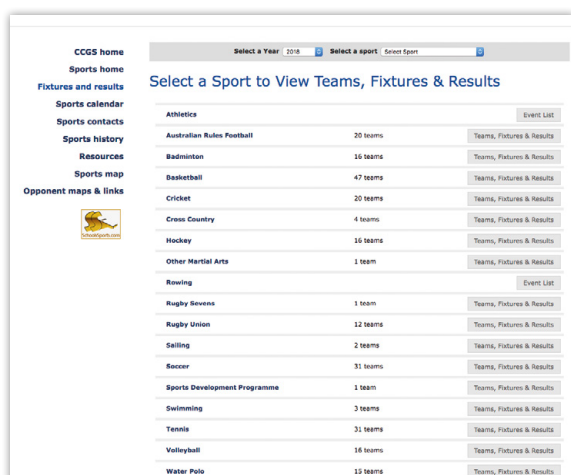
- School website **www.ccgswa.edu.au**
- Locate CCGS World on the top navigation bar
- From the drop down box – select Sport in the left hand column
- Follow the instructions on the first line of the Sport homepage which reads – *To view the dedicated sport page for all sports fixtures, results and more, click here*



Sport website

On this site you will find:

- Calendar of sporting events
- A thorough list of contacts for all sports
- Locations of sports ovals and venues
- Other PSA school maps
- Training day/time/venue



Download your son's sport fixtures to your calendar

Directions:

- School website **www.ccgswa.edu.au**
- Locate CCGS World on the top navigation bar
- From the drop down box – select Sport in the left hand column
- Follow the instructions on the first line of the Sport homepage which reads – *To view the dedicated sport page for all sports fixtures, results and more, click here*
- Click on your son's sport (Cricket, Hockey, Tennis etc)
- Locate his team (Firsts, Seconds etc)
- Click on the Fixtures and Results bar (right hand side)
- Locate **Download to Your Calendar** at the top of the page under the name of the coach

Sport and social media



Twitter is used primarily by our Sports Department.
twitter.com/ccgssport



Instagram keeps parents connected to what is happening in the School through the posting of photos and videos.
[instagram.com/ccgswa](https://www.instagram.com/ccgswa)



Absentee line

Senior School

- Email | absentees@ccgs.wa.edu.au
- SMS only | 0481 070 886 (before 8.30am)

Preparatory School

- Email | prepabsentees@ccgs.wa.edu.au
- Call | 9442 1666 (before 8.55am)

Bus routes

Christ Church Grammar School has dedicated bus services.

Visit **Travel to and from Christ Church** under Quick Links on the CCGS World page for all bus routes and timetables.

Health Centre

The Health Centre caters for the health care needs of all students when at school. The Centre is staffed by registered nurses.

Contact | 9442 1700

Latest news

During term time, Christ Church publishes news articles and communicates about school events.

This information is located under the **News and Events** tab, located on the top navigation bar of our website.

My Student Account

Christ Church uses a cashless system, My Student Account (MSA) which reduces the need for your son to carry money to school.

The system enables you to keep track of your son's spending at any time and allows you to deposit funds directly into his account either online or over the telephone. Go to **My Student Account** under Quick Links on CCGS World to set this up.

Reception

Senior School | 9442 1555

Preparatory School | 9442 1666

Term dates 2020

Term	1	3 February to 9 April
	2	28 April to 3 July
	3	21 July to 25 September
	4	13 October to 3 December (Senior School)
		13 October to 4 December (Preparatory School)

Uniform Shop

School uniform details and the Uniform Shop opening times can be found under **Quick Links** on the CCGS World page.

Contact | 9442 1716



Christ Church
Grammar School
PERTH, WESTERN AUSTRALIA