

**CHRIST CHURCH GRAMMAR PREPARATORY**  
**GALADENT MOUTHGUARDS**

**DATE:**                      **Thursday 9 March 2023**

**TIME:**                        **3.15pm to 6.15pm**

**CHANGE OF VENUE:** **Refectory (Please refer to our online [School Map](#))**

Dear Parents

This is to notify you that **Galadent** will be attending the school, for all of our mouthguard requirements, on **Thursday 9 March**. If you are requiring a mouthguard for your son, please [click here](#) and complete the following steps:

**STEP 1 – ESSENTIAL BOOKING**

- Click on **Mouthguard Booking** then on **CCGS Preparatory** and follow the prompts.
- An individual booking is required for each subsequent son.
- Once completed, you will receive a confirmation email.

**STEP 2 - COMPULSORY ONLINE MOUTHGUARD FORM**

- Click on **Mouthguard Form**, then **Download** and **SAVE** the form.
- All sections are to be completed, especially your payment details, if you are paying by credit card.
- An individual mouthguard form is required for each subsequent son.
- Please email the completed form to [info@galadent.com.au](mailto:info@galadent.com.au) no later than **Monday 6 March**, ensuring your son's school, name and year is in the subject heading.
- You can also download the form, print both pages and complete (no need to staple them together).

- Please hand the completed mouthguard form to Galadent on the night of your son's appointment.

## GENERAL INFORMATION

- All the types, colours and costs of the various mouthguards are outlined in the online mouthguard form.
- If you are unsure of the type to select, Galadent can assist you in selecting the correct type, at your son's appointment.

## PAYMENT

- Payment is required on the night Galadent attend the school.
- If you are paying by Credit Card, please ensure your payment details are completed where indicated on the mouthguard form.
- If your payment option is to pay in cash or a cheque (made payable to Galadent Dental), please hand this to Galadent on the night of your son's appointment.

## DELIVERY

- The mouthguards will be delivered back to the Preparatory School approximately **Wednesday 29 March** (three weeks), in time for Winter Sports.
- The mouthguards will be distributed to the boys via their class teacher.
- Please note, if the above date has passed and your son hasn't received his mouthguard, please follow this up with his teacher. Alternatively, check at Preparatory reception, just in case it has been left there.

## GALADENT RECEIPT

- An itemised account/receipt will be **emailed** to you on the **same or next day** the mouthguards are delivered to the school.
- **Please ensure to check your junk mail if you haven't received it.**
- The receipt will enable you to claim your rebate through your private ancillary dental cover.
- As Galadent are a HBF Members Plus provider, parents insured with them will be entitled to a higher rebate.

For the parents who prefer to complete a hardcopy mouthguard form, you will have this option at your son's appointment.

If you have any questions or concerns, please contact Galadent direct on 9249 3867 or email them at [info@galadent.com.au](mailto:info@galadent.com.au).

Thank you.

**PLEASE NOTE THAT EMAILING THE MOUTHGUARD FORM**

**IS ONLY FOR PREPARATORY SCHOOL STUDENTS**