

Instrumental tuition

Christ Church offers all boys the **option** of taking instrumental tuition at the School. 32 lessons per year are provided. Lessons are 40 minutes long and are rotated weekly **during school hours** so that a boy will not miss the same class every week. The cost of lessons, Music Record book and hire (if applicable) will be charged to your school account one term in advance.

Responsibilities of student

Music lesson timetables are displayed in the Music Department and in the Chapel undercroft. Your son is responsible for checking the timetable, noting the lesson time in his school diary, advising his subject teacher **in advance** and attending his lesson punctually. Tutors are not obliged to collect your son from his class. Once the lesson has finished he is required to return promptly to his timetabled period. If a subject test has been scheduled at the same time as his music lesson your son must notify his tutor or the Music Department at least 24 hours in advance in order to make an alternative time for the lesson. If he is on a school camp or excursion he must give his music tutor a full week's notice that he will not be able to attend his scheduled lesson. In case of illness, please advise your son's music tutor directly or call 9442 1648. Your son also needs to update and maintain his Music Record book.

Responsibilities of parent or carer

Please encourage your son to practice regularly according to his tutor's advice and check and sign his *Music Record* book every week. You will also need to supervise the care, cleaning and maintenance of his musical instrument. Please contact your son's music tutors directly for any concerns regarding lessons and absences.

Instrument hire, storage and insurance

Christ Church has a number of instruments available for hire, the cost of which will be charged to your account. If your son continues with tuition after one year, you are strongly urged to buy him his own instrument. All equipment should be clearly labeled with your son's name and contact details. In the case of school instruments, please ensure the label can be removed. Your son is responsible for the security of his instrument and, whilst on the school grounds, his instrument whether hired or privately owned, is to be stored in one of the Music Department or Chapel undercroft lockers. For further security it is essential to insure the instrument for loss, theft or damage. Upon cessation of hire, the instrument **must be returned in person to the Music Librarian** in order for hire charges to cease. Instruments cannot be returned to teachers, tutors or other administrative staff.

Music Library

The Music Library houses an extensive range of solo repertoire and AMEB syllabus books for short-term loan only. Your son will need to purchase his own copies from a music retailer as instructed by his tutor.

Photocopies are strictly prohibited. Christ Church is not permitted to be an agent for any retailer and sheet music for personal use cannot be purchased through the School.

Notice Of Withdrawal From Tuition Advice

Written notice of withdrawal from tuition is required in all circumstances. Initial enrolment is for a **minimum of two terms** per instrument. If, after this period your son wants to cease tuition or change to another instrument, written notice must be given to the Music Administration Assistant by the mid-term break of the second term. After this initial enrolment period, should a boy want to cease tuition for the following term, written notice must be given to the Music Administration Assistant **by the mid-term break of the current term**. Unless written notice is received, we will assume tuition is continuing and fees for the next term will be charged to your account. We will also assume your son's tuition will be continuing for the following year unless written notice is received by Week 4 of Term 4. Tuition for Year 12 students will stop at the end of Term 3 unless otherwise arranged.