



Christ Church Grammar School

DUTY STATEMENT

Director of Koorinal Co-Ordinator of Outdoor Education

DATE: October 2026

TIME: Full-time

STATUS: 5 years

FACULTY/AREA OF RESPONSIBILITY: Koorinal Outdoor Education Centre

POSITION CONTEXT:

Christ Church Grammar School is an Anglican day and boarding school for boys from Pre-Kindergarten to Year 12. Located in Perth, Western Australia, the School overlooks the Swan River at Freshwater Bay in Claremont. Enrolments are comprehensive and at present are approximately 1750 students including boarders.

The school's Outdoor Education Centre, Koorinal, is situated on the Murray River near the town of Dwellingup, 110km southeast of Perth in Western Australia. The progressive outdoor education and environmental studies program is compulsory for students in Years 4 to 10 with other optional programs.

Koorinal is a residential centre set on 240 acres; the program consists of residential nature-based learning and journey-based philosophy as part of an extensive expedition program. The successful applicant can expect to work in a wide variety of environments across Western Australia and will be based onsite at Koorinal Outdoor Education Centre.

ROLE:

The Outdoor Education program is part of the School curriculum. As a consequence the Director is expected to work alongside academic staff at the Claremont campus in developing programs that integrate with subject areas and the emerging National Curriculum. The Year 10 Venture may be based at other venues in the south-west of the State which offer specific facilities for outdoor activities. Beyond Year 10, students are encouraged to plan their own outdoor experiences.

The Director of Koorinal /Co-Ordinator of Outdoor Education is responsible for the total operation of the Koorinal campus, including the upkeep, maintenance and development of all facilities, preparation and management of the budget, and planning camps and courses for a wide spectrum of boys at the School which includes boys with special needs. The successful applicant will have sound management and interpersonal skills and be an effective instructor, counsellor and mentor.

LINE MANAGEMENT:

- Reports to the Director of Experiential Learning

WORKING RELATIONSHIPS:

- Principal
- Deputy Head of Senior School (Planning and Co-Curricular)
- School Executive leadership and teaching staff
- Residential Community staff

- Health, wellbeing and student support professionals
- External program partners and facilitators
- Students, parents and caregivers
- Department of Biodiversity, Conservation and Attractions
- Local Community organisations

COLLEAGUES:

The Koorringal community consists of six (6) full-time staff members and their families as well as casual and support staff.

EXPERIENCE AND QUALIFICATIONS

This position requires:

Leadership and Team Development

- Demonstrated leadership experience in Outdoor Education commensurate with the responsibilities of a senior leadership position
- Demonstrated ability to build, lead and develop a cohesive team working towards shared goals
- Demonstrated ability to mentor and support trainee staff undertaking qualifications in Outdoor Recreation

Communication and Interpersonal Skills

- Highly developed interpersonal, written and verbal communication skills, supported by strong computer literacy
- Demonstrated ability to work collaboratively in an isolated environment and effectively manage issues and conflict as they arise

Student Development and Pastoral Care

- Demonstrated understanding of the developmental and wellbeing needs of boys and the implications for residential organisation and management in remote settings
- Demonstrated understanding of, and sensitivity to, the unique challenges experienced by international students in outdoor learning environments

Outdoor Education and Risk Management

- Demonstrated ability to work autonomously in wilderness environments while ensuring the safety and wellbeing of students and staff
- Sound knowledge of risk management principles and the ability to continuously assess and manage risk across a range of outdoor and residential environments
- Demonstrated ability to manage student medical information, including reviewing and communicating relevant health requirements prior to camps and outdoor activities
- Demonstrated ability to coordinate, manage and support groups in dynamic and challenging environments, including emergency, rescue and evacuation situations

Outdoor Instruction and Program Delivery

- Demonstrated competency in the instruction and facilitation of a broad range of outdoor pursuits, including:
 - Expeditions
 - Navigation and Orienteering
 - High Ropes
 - Abseiling and Climbing
 - Bushwalking
 - Kayaking and Canoeing
 - Environmental Education and Sustainability

Working Environment

- Capacity to work an irregular roster, including extended periods in journey-based, residential and remote settings

The person must:

- Have relevant tertiary qualifications and experience in Outdoor Education
- Be registered, or eligible for registration, to teach in Western Australia
- Hold a current Federal Police Clearance
- Hold a current Working with Children Check
- Have outdoor education qualifications and technical competencies relevant to the position

Additional Qualifications and Licences:

- Hold a Wilderness First Aid qualification, or be willing to obtain one
- Hold a current driver's licence, with a Medium Rigid (MR) bus licence preferred
- Hold a Heavy Rigid (HR) licence, or be willing to obtain one
- Hold a Bronze Medallion and/or Aquatic Rescue Certificate

SAFEGUARDING CHILDREN AND YOUNG PEOPLE

Christ Church Grammar School takes child protection seriously, and as an employee of the School, you are required to meet the behavior standards outlined in our Child Protection Policy and the Staff Code of Conduct, as updated from time to time.

Therefore, as part of your duties and responsibilities, you are also required to:

- Provide a welcoming and safe environment for children and young people
- Promote the safety and wellbeing of children and young people to whom we provide services
- Ensure that your interactions with children and young people are positive and safe
- Provide adequate care and supervision of children and young people in your charge
- Act as a positive role model for children and young people
- Report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- Maintain a valid Working with Children Check and Teaching Registration
- Report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to children and young people.
- Participate in:
 - regular performance management procedures and professional learning linked, where appropriate, to the Professional Standards for Teachers in Western Australia
 - professional learning covering the Staff Code of Conduct, your mandatory reporting obligations and all school policies and procedures at least biennially
 - professional learning on the recognition of grooming and child abuse, and appropriate prevention practices and strategies.

SALARY, TERMS AND CONDITIONS:

- The successful applicant will be employed under the Christ Church Grammar School Inc Enterprise Agreement 2025 or agreement of the day
- Salary will be determined according to qualifications and years of experience
- 100% Position of Added Responsibility loading
- Family Accommodation at Koorinal
- School issued Laptop and phone
- School issued vehicle
- Opportunity to further your career through Professional Development and study considered